

Date: 31 March 2011  
Our Ref: SEPA AR11

Jennifer Leonard  
SEPA Corporate Office  
Erskine Court  
Castle Business Park  
STIRLING  
FK9 4TR

Dear Jennifer

### **Annual Return 2010-11 Information Request**

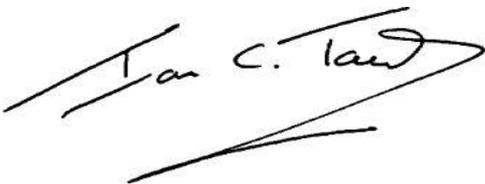
Every year, Scottish Water completes an Annual Return which allows the Commission to carry out its statutory duties. You may recall that for the last four years, the Commission has requested information from yourself on Scottish Water's pollution incidents, compliance and discharges.

It would be appreciated if you were able to assist us with this process again for this year's return in respect of the report year 2010 and financial year 2010-11. I have attached to this letter a single Excel workbook containing three worksheets, with updated information requirements for pollution incidents, compliance and consent failures.

If possible, could you complete the tables and return it to this office by 17 June 2011. It would be helpful if you could submit a signed electronic copy and signed hard copies of these tables (1 of each), together with any accompanying comments that you may have.

If you have any questions, please do not hesitate to get in contact with me.

Yours sincerely,



**Ian Tait**  
Director of Investment

Attached – SEPA Calendar Year 2010 and financial year 2010-11 (electronically only)

Water Industry Commission for Scotland  
Moray House  
Forthside Way  
Stirling FK8 1QZ

**Chairman** Sir Ian Byatt

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